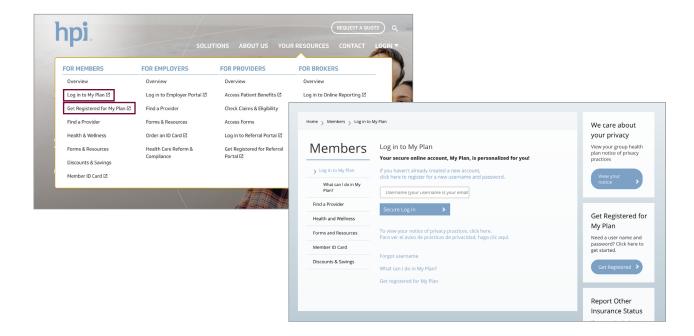
View Your Claims Online

Getting Started

- Go to hpiTPA.com and log in to My Plan from the Members section.
- New user? Register by clicking Get Registered for My Plan and set up your user name and password.



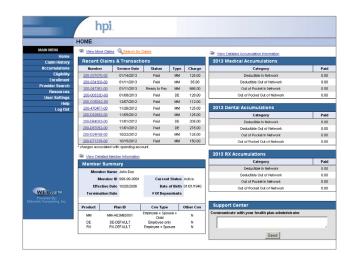
Logging In

 Log in to My Plan and click the link to view your claims under My Claims.





- You'll be brought to your personal home page, which displays:
 - the status of your most recent claims
 - the types of coverage under your plan
 - any charges that have applied to your deductible and out-of-pocket maximums



Get Your Claim Details

- View the details of a claim by clicking on the claim number in the first column.
 Claim details show you:
 - how the claim was processed
 - when it was received and paid
 - line-item charges
 - any cost sharing responsibility (like deductibles or copayments)





- Click Search for Claims at the top of the page.
- Claims can be searched by date of service, claim number or the ten most recent received.
- You can search claims for a single plan member or all plan members.

Pended – a Pended claim is in process and has not completed being priced or adjudicated.

Ready to Pay – a claim in Ready to Pay status has been fully adjudicated, and will soon be finalized. Payment has not yet been sent to the provider

Paid – a Paid claim has been fully adjudicated, and payment or notification of non-payment has been sent to the provider.



Have questions? Contact HPI Customer Service at the phone number or website listed on the back of your member ID card.

